

Gladwin Elementary Family Engagement Plan

In accordance with The No Child Left Behind Act of 2001

Parents, staff, and the building administrator have developed this Parent Involvement Plan in accordance with NCLB Section 1118 activities which are accomplished at **Gladwin Elementary** in the ways listed in each section.

NCLB Section	Ways in Which Gladwin Elementary Staff Accomplish these Activities
<p>1118 (b) (1-3) Explain how your building involved/collaborated with parents in the development of your school’s policy.</p>	<ol style="list-style-type: none"> 1. had parent representatives as stakeholders on the building School Improvement Team for the past ten years that initially developed the policy 2. invited parents to attend School Improvement Team meetings where policy discussions are held 3. parent representatives are part of the review and revision process for the policy each year
<p>1118 (c) (1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved</p>	<p>An annual meeting is held which includes information for parents on:</p> <ol style="list-style-type: none"> 4. provide Title I information, program services, and at home learning opportunities to parents 5. how parents can be involved
<p>1118 (c) (2) Offer flexible number of meetings at times convenient to parents and provide transportation, child care, or home visits as it relates to parent involvement</p>	<p>Meetings are offered at times convenient for parents and if needed, transportation, child care, and home visits can be arranged:</p> <ol style="list-style-type: none"> 6. offered afternoon and morning meetings and programs for parents 7. offered activities that help parents understand how they can help their students at home 8. offered volunteer opportunities for parents 9. offered entertainment and food to get parents involved 10. offered the opportunity to all parents to be part of the School Improvement Team and academic committees 11. sent home educational games for parents to play with their child 12. Offered family activity nights to support core academic subjects 13. provided two-way communication between school & home through, email, daily student folders 14. offered parent survey for parents to give feedback on programs, policies, and parent activities 15. transportation, child care, and home visits are provided upon request
<p>1118 (c) (3) Involve parents in an ongoing and timely way in the planning, reviewing, and improvement programs under Title I, including the development of the Parent Involvement Plan and schoolwide Plan</p>	<p>Parents are involved in the development of the school improvement plan and Title I Program development in the following ways:</p> <ol style="list-style-type: none"> 16. have parents that are part of the school improvement team help plan, review, and improve the School-wide Title I program. 17. provide opportunities for input on activities. 18. provide parents with the opportunity to evaluate parent activity nights following each event. 19. provide parent with the availability of a survey to provide feedback regarding each program.

<p>1118 (c) (4) (A) Provide parents of Title I children timely information</p>	<p>Parents are provided information regarding the school programs in the following ways:</p> <p>20. sent home weekly/biweekly communication from classroom teachers about the academic curriculum</p>
<p>1118 (c) (4) (B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the proficiency levels students are expected to meet</p>	<p>Parents are provided information about the school’s curriculum, assessments, and proficiency level expectations in the following ways:</p> <p>21. sent home communication about upcoming assessment schedules & tips they can use to provide help to their child</p> <p>22. provided copies of the CCSS student expectations for math and English language arts at parent activity nights, open house, and parent-teacher conferences</p> <p>23. sent home letters to keep parents updated on curriculum, assessments, and school-wide programs</p> <p>24. provided website notifications, school messenger notices, and e-mails about the School-wide program</p> <p>25. provided parents with a copy of the Student Handbook annually with information about the School-wide program</p> <p>26. make available the school’s Annual Report on the website and paper copies upon request</p>
<p>1118 (c) (4) (C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision making as it relates to their child’s education, and to respond to any suggestions as soon as possible</p>	<p>Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways:</p> <p>27. offered an open house for parents and students to meet and interact with teachers before school starts in the fall</p> <p>28. offered parent-teacher conferences in November where parents can meet with teachers in the afternoon, evening, or over the phone to discuss academic and behavioral achievement as well as offer suggestions on how to improve their child’s progress</p>
<p>1118 (c) (5) Ensure that if the schoolwide program plan is not satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the Local Education Agency</p>	<p>If parents are not satisfied with the school improvement plan or programs, they have opportunities to make comments by:</p> <p>29. offered parents the opportunity to participate in surveys to elicit suggestions on ways to improve the School-wide program</p> <p>30. provided feedback from parents to the staff for discussion and the School Improvement Team implements suggested changes to be made to the School-wide Plan</p> <p>31. offered opportunities through notes, emails, and daily folders for parents to interact with teachers</p> <p>32. offered a fall and spring parent involvement activity to address student and parent needs</p> <p>33. weekly newsletters</p>
<p>1118 (d) (1) Jointly, with parents, develop a compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement</p>	<p>The Parent/School Compact was developed...</p> <p>34. created and revised a School/Parent/Student/Administrator compact jointly with parents on the School Improvement Team</p> <p>35. have teachers & administrator discuss the compact with students on opening day of school in the fall & again at Parent Teacher Conferences</p> <p>36. provided parents with the compact at Open House before school starts in the fall</p>

<p>1118 (d) (2) (A) Include a schedule for Elementary Parent/Teacher Conferences, at least annually, during which the Compact will be discussed with parents as it relates to the individual child's achievement</p>	<p>The Parent/School Compact will be shared annually at Parent/Teacher Conferences each fall. This is an opportunity for the parents and the teacher to share ways in which they can jointly support the child's learning at home and school.</p> <ul style="list-style-type: none"> 37. have students discuss the compact at home with their parents 38. elicited suggestions from parents about the items in the compact that they might need clarification about and/or need assistance to follow 39. have teachers bring compact suggestions to the School Improvement Team 40. parent reps on the School Improvement Team review compact annually
<p>1118 (d) (2) (B) Provide frequent reports to parents on their child's progress</p>	<p>Student progress is reported to parents in several different ways at a variety of time throughout the school year including:</p> <ul style="list-style-type: none"> 41. provided parents with online passwords to check student behavior progress 42. provided parents with report cards approximately every 12 weeks 43. provided parents with DIBELS reports in September, January, and May 44. provided parents with behavioral slips when students have an extreme infraction 45. provided parents with a copy of the IEP report annually 46. provided parents with a copy of their child's progress toward IEP goals approximately every 12 weeks
<p>1118 (d) (2) (C) Afford parents of children receiving Title I services, reasonable access to staff, opportunities to volunteer, and participate in their child's class, and observation of classroom activities</p>	<p>School staff ensure parents have access to communicate with them about their child's education in a variety of ways including:</p> <ul style="list-style-type: none"> 47. provide volunteer forms to all parents with opportunities to help in the school or classroom 48. contacted parents when volunteer opportunities become available 49. encouraged parents to help with Friday Fun Bags & popcorn sales 50. encouraged parent participation in field trips, assemblies, and special events 51. provided teachers with a planning time, and before/after school time for them to meet with parents upon request 52. parents can make an appointment to observe in their child's classroom when requested through the office or the teacher 53. provided daily student folders for two-way communication
<p>1118 (e) (1) Shall provide assistance to parents served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress</p>	<p>School staff annually shares the State's content expectations with parents, the state's annual assessment (MEAP) with parents, and how to monitor their child's progress.</p> <ul style="list-style-type: none"> 54. sent home notification about upcoming assessments 55. provided explanations of academic standards through meetings, emails, or phone calls with teachers and/or coaches and/or administrators 56. provide CCSS guides at parent events & conferences
<p>1118 (e) (2) Shall provide materials and training to help parents work with their children at home to improve their children's achievement</p>	<p>Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child's academic progress. These include:</p> <ul style="list-style-type: none"> 57. provided training in how to make learning at home fun through the use of educational games 58. provided training/modeling on how to read to and/or with students at home 59. provided training/modeling on how to get math concepts across through the use of educational games 60. provided directions and instructions on how to play and teach educational games to students at home 61. provided educational tips in newsletters

<p>1118 (e) (3) Shall educate staff in the value and utility of parents' contributions. Staff shall receive guidance in ways to reach out to parents, to communicate with parents, to coordinate and implement parent involvement programs, and to build relationships between the parents and the school</p>	<p>On-going professional development for staff on effective ways to increase parent involvement occurs annually.</p> <p>62. provided teachers with results of parent surveys</p> <p>63. provided grade teams common planning time to discuss survey results, suggest changes to increase parent involvement</p> <p>64. provided staff literature on best ways to get parents involved</p> <p>65. provided teachers with strategies to better understand our economically disadvantaged subgroup</p> <p>66. provided time for discussion on weekly newsletters from school to home</p> <p>67. provided teachers with planning time & technology to contact parents by phone, email, notes, or daily folders</p> <p>68. encouraged teachers to invite parents to programs and special events</p> <p>69. encouraged teachers to volunteer time at parent activity nights</p>
<p>1118 (e) (4) Shall coordinate and integrate parent involvement programs and activities with other programs that encourage and support parents in more fully participating in the education of their children</p>	<p>Coordination with other programs for parent involvement includes:</p> <p>70. invited parents to attend assemblies put on by outside companies, programs, or agencies</p> <p>71. invited community programs, services, and groups to be part of our school Parent Activity Nights</p> <p>72. referred parents to local programs or agencies</p> <p>73. sent home community and school program flyers for upcoming services, events, and programs</p> <p>74. collaborated with other community agencies that provide services for young children</p>
<p>1118 (e) (5) Shall ensure information is shared with parents in a language and format they can understand</p>	<p>Information is shared with parents in a language and format they can understand. Examples include:</p> <p>75. sent invitations home via website calendar, paper notices in daily folders, and phone messaging system</p> <p>76. invitations are easily understandable and will be translated into another language if the parent doesn't speak English</p> <p>77. if a parent needs to communicate in a language other than English, we provide the information in their language.</p> <p>78. we are alerted to parents who communicate in a language other than English on our Native Language Survey that is part of our enrollment forms.</p>
<p>1118 (e) (14) Shall provide other reasonable support for parental involvement activities as parents may request</p>	<p>Parents are provided with other reasonable support such as:</p> <p>79. provided parents with online support for parent involvement activities</p> <p>80. provided parents with regular communication home eliciting questions and requests for support</p>

<p>1118 (f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children</p>	<p>Staff provide opportunities for full parent participation:</p> <ol style="list-style-type: none">81. planned and provide activities to all parents82. provided parents with assistance when requested83. provided transportation when requested to parents to allow them to be involved in parent activities84. provided other means of involvement for parents who cannot come into school85. sent verbal messages in parent's native language via School Messenger which also assists those with reading disabilities86. sent written communiqués and assessment results translated to parent's native language where necessary87. provide activities to parents held in handicap accessible buildings and rooms88. notify parents of LEP students, in a language they can understand, of our English language programs and the recommended extent to which their child may benefit from this/these program(s)89. notify parents of LEP students of their right to accept or reject their child's participation in these programs90. parents of migratory children will be involved in and regularly consulted about their child's educational program
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